



Franklin Housing Co-op News

June 2010

Important Messages from Maintenance

Please keep the laundry rooms clean.

It's frustrating to other tenants when clothes are left in or on top of the laundry machines overnight.

Items left in the laundry rooms three days will be thrown away. There are no exceptions.

One of the major maintenance complaints is a **clogged bathtub**. Charlie says that most often it can be avoided, if people would just use the screen in the drain. If your apartment does not have a screen or you need a new one, just call the office at 612-338-4574.

Now that summer is here,

It's Grillin' Time!

We love when tenants take advantage of Franklin's beautiful courtyard. For safety reasons, please follow the common area rules posted in the courtyard. Most importantly, dispose of cooled coals/ashes in the metal trash can and leave the area clean for other tenants to use.

Air Conditioner Instructions

Step 1

Close the windows!

Step 2

Turn the thermostat on the wall to OFF.

Step 3

Make sure the air conditioner is plugged in.

Step 4

If you have an older model air conditioner, turn the vent to CLOSE.

Step 5

Turn the air conditioner on and set the mode to COOL. Adjust the fan to AUTO COOL.

Step 6

You can start the temperature between 63 and 65 degrees. As it gets cooler in the apartment, adjust the temperature higher to where you feel comfortable.

Note:

We are just starting off the summer months with a heat wave! The air conditioners are working hard to keep up. Please give it 3 to 4 hours to get going to full capacity when it's this hot outside. Plan ahead. Don't wait until it's 120 degrees in your apartment before you start your air conditioner.

If you do all of the steps listed above and still have trouble, call the office for help.

Moving In

Please put your name tag in your mailbox.

Make sure you give us your phone numbers.

Let us know if your phone # should be put into the intercom.

Go through your apt. and report any work needed to the office.

Make an appointment for Orientation.

Moving Out

Please take the name tag out of your mailbox.

Make sure you give us your forwarding address.

Let us know if your phone # should be taken off the intercom.

Make sure the cleaning is done and you've locked your door.

Put keys, laundry cards and parking tags in the Rent Drop Box.

Thank you for being patient, especially with sudden office closings due to staff meetings. The new property management software is up and running and so are we.

Kids Ages 6 and Up

The new **4H Summer Program** begins Monday, June 14th.

The summer session will be lots of fun - with arts and crafts, games and outside activities.

Monday thru Friday
from 1 pm to 4 pm.

Sign up in the office right away!

And it's
FREE!



The Franklin Co-op Board Needs YOU!



Bring your Super-Self
to the next Board Meeting.
Sunday, June 13 at 7:30
in Room A118

The board is working on:

- Recruiting new board members
- Election of a new president
- Creating non-smoking sections(s) of the co-op for new & existing residents
- Kids Summer 4H Program (some funding from the co-op was approved)
- Communication: translation services are needed (call LoAnn if able to do this)
- Social Events: June ice cream social, and a possible Garden Party in July or August
- Gardening: earn a rent credit! (Watch for notices of gardening events)
- Annual Co-op Operating Budget will be presented
- Courtyard improvements (ideas welcome!)

Did you know you can receive a \$200 rent credit for referring someone to Franklin Co-op?

(Credit given after your friends are legal residents of Franklin.)